

26 May 1964

MEMORANDUM FOR THE RECORD

SUBJECT: Reduction of Per Diem for Quarters Furnished

1. A vouchered funds travel voucher audited at Headquarters was forwarded to the undersigned for certification. The voucher reflected that a suite of rooms used for official conferences was also used for lodging. The claimant reduced his claim by \$8.00 adding the note that this was the lowest priced room available.

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